



JHARKHAND BIJLI VITRAN NIGAM LTD

(C.I.N-U40108JH2013SGC001702)

Corporate Office: ENGINEERING BUILDING, H.E.C., DHURWA, RANCHI-4
GST No. 20AADCJ3148A1ZD

DHM(IT)

Soy
w/for

Quotation no. 01/EEE (Veh)

Date. 21.07.2022

NOTICE INVITING QUOTATION (FOR HIRING VEHICLE)

Jharkhand Bijli Vitran Nigam Limited (JBVNL), Nigam Hqr., Ranchi invites quotations for Rate Contract with Travel Agencies for providing Air Conditioned Vehicles having Commercial Registration in Jharkhand only on Monthly & Daily (call) basis for one year. The Technical & Financial Part shall be submitted to the office of undersigned on working day up to 3:00 PM on or before **10/08/2022**. The quotations will be opened on **10/08/2022** at 3:30 PM. Detailed information is also available on www.jbvnl.co.in and Notice Board of JBVNL Hqr, Engineering Building, HEC, Dhurwa, Ranchi-834004.

For any query, may contact at Administrative Officer (Vehicle), JBVNL, Mob no. 9430732772 during official hours of working day.

महाप्रबंधक (आईटी) प्रकोष्ठ,
आंबिनिंलिं, रंघी
निं संं 1264
दिनांक 22-07-2022

EEE (Vehicle)
JBVNL

AEC (IT) Semuland
25/07/22

DETAILED INFORMATION

The Travel Agencies should submit its complete detail and work experience supported by documentary evidence, wherever applicable, as Technical Part in the format given below and rental as well as mileage offered for the vehicles mentioned in the below table as financial part in the under mentioned format.

(A) Format of Technical Part

1.	Name of the Firm/Company/ Agency:	
2.	Address of the firm/Company/ Agency:	
3.	Telephone No./ Email-Id:	
4.	Year of registration/ Incorporation Certificate to be enclosed:	
5.	Years of Experience with details:	
6.	PAN No. & GST No.(Proof Attached):	
7.	Total No. of vehicle registered with the agency:	
8.	Satisfactory Performance certificate from Employers where the transport services are were being provided.	

(B) Format for Financial Part for Vehicles on monthly basis

Sl. No.	Type of Vehicle	Monthly rate (Driver and taxes etc.)	Mileage (KM/ Lit) (For fuel consumption)	Remarks
1.	Toyota Innova Crysta/ Tata Safari or equivalent			
2.	Maruti Ciaz/ Honda City or equivalent			
3.	Scorpio (New Model)			
4.	Bolero/ Tata Sumo (New Model) or equivalent.			
5.	Swift Dezire, Zest, Indigo or equivalent.			
6.	Maruti Van, WagonR or equivalent.			

(C) Format for Financial Part for Vehicles on call basis

Sl. No.	Type of Vehicle	Daily rate (Driver and taxes)/ Toll charges extra	Mileage (KM/ Lit) (For fuel consumption)	Night halting/ Other charges (if any)
1.	Toyota Innova Crysta/ Tata Safari or equivalent			
2.	Maruti Ciaz/ Honda City or equivalent			
3.	Scorpio (New Model)			
4.	Bolero/ Tata Sumo (New Model) or equivalent.			
5.	Maruti Baleno/ Swift Dezire or equivalent.			

Terms & Conditions:

1. Agency is to ensure supply of good quality of vehicles on Monthly hire or hire on call basis.
2. Full maintenance of the vehicles will be done by the vehicle provider/ Travel Agency.
3. The vehicles should not be more than five (05) years old.
4. All the cost shall be borne by the travel agency including driver's salary and his other benefits like EPF, ESIC etc. and JBVNL will pay the charges only for vehicles hired.
5. In case of breakdown or any other reasons, the travel agency shall provide alternate vehicle immediately.
6. The vehicles should be supplied to JBVNL as per the terms and conditions of the supply order.
7. All norms related to Ministry of Transport should be complied by the vehicle provider like Vehicle's Insurance, Road tax, Pollution Certificate etc.
8. Fuel charges will be borne by JBVNL as per prevailing rates of fuel in market. Log Book of vehicles duly signed & verified by the user that should be maintained by the vendor and furnished at the time of submission of bill for vehicles hired on monthly basis.
9. Payment will be made on production of bill in triplicate along with duly verified by users and Duty Slip for vehicles hired on daily basis. The receipt of Toll Charges must be submitted alongwith bill, if any.
10. TDS will be deducted from each bill of the vendor as applicable under rules in respect of Income Tax Act etc.
11. The supplier is bound to provide the vehicle as per requirement on urgent basis. Failure to which security money will be forfeited.
12. The agency willing to supply the vehicle may quote rate on his letter pad in a sealed envelope superscripting "Quotation for Hiring Vehicle" addressed to DGM (H.R.)/ EEE (Vehicle), JBVNL, Nigam Hqr, HEC, Dhurwa, Ranchi-834004.
13. The contract shall become effective after being signed by both parties for one year and may be extended for further one year as per need/ uses and satisfactory work of supply.

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*** Key requirements:**

1. The travel agency should have valid GST registration number.
2. Agency should have registered under ESIC & EPF.
3. Having experience of minimum three years in the relevant field, preference would be given to agency having experience of govt. department.
4. The driver of the vehicles should have valid driving license with good moral character.
5. The Travel agency should have its own registered office at Ranchi.
6. Copies of the order received from different govt. agencies during last three years.
7. The travel agency shall ensure that the vehicles provided will be free from all types of Govt. levies e.g. Regd. Fee, valid permit, Road Tax, Insurance, Pollution Control Certificate and any other applicable statutory obligation.
8. If any travel agency have been blacklisted/debarred from JUVNL & it's subsidiary companies or any organizations after January, 2019 to till the date of submission of the quotation, their quotation shall not be taken into consideration.
9. Bank Draft of Rs. 5,000.00/- (Five Thousand) in favor of Jharkhand Bijli Vitran Nigam Limited payable at Ranchi as Security Money will be deposited by the applicant at the time of execution of agreement. Security Deposit of successful bidder will be refunded after successful completion of work tenure.
10. Security Money will be forfeited, if work is found unsatisfactory.

Other Conditions:

1. Each bidder shall submit only one quotation & alternative or conditional offer shall not be accepted and the quotation will be rejected.
2. Offers received after the stipulated date and time or through email/ fax shall not be taken into the consideration.
3. The offer shall be remained valid for a period not less than 90 days from the lastdate specified in the notice.
4. The Technical & Financial Part shall be submitted in sealed envelopes to the office of undersigned on working day up to 3:00 PM on or before 10/08/2022 The applications will be opened on 10/08/2022 at 3:30 PM in presence of the applicants who desire to be present.
5. JBVNL reserves the right to cancel/ abort the NIQ process and reject all quotations at any time prior to award of contract without assigning any reasons.
6. JBVNL reserves the right to award the contract with any qualified Travel Agencies in the same lowest rate after breaching of contract with L-1 Bidder.
7. The subletting of contract is not permissible.

Memo No.....
XII/ JBVNL/Veh-1388/17-18

Copy Forwarded to GM (HR)/ DGM (F&A)/ Manager (F&A), JBVNL Hqr.,
Ranchi for kind information.

Memo No..... 1110

Copy Forwarded to GM (IT), JBVNL to upload in JBVNL's website.

Sd/-
(Rajiv Ranjan)
EEE (Vehicle)
Dated.....

Sd/-
(Rajiv Ranjan)
EEE (Vehicle)
Dated. 21.08.2022

(Rajiv Ranjan)
EEE (Vehicle)

Copy to Notice Board